



Job Title: Medical Director/Primary Care Physician
Classification: Full Time/ Exempt
Reports to: Chief Executive Officer

Summary: Candidate will provide direct care to patients and oversight of all medical activities of the CBWF health center.

Responsibilities:

- Provide direct medical care to patients of the health center
- Orders, interprets, and evaluates diagnostic tests to identify and assess patients' clinical problems and the healthcare needs.
- Records Physical findings and formulates prognosis, based on client's condition and documents in EMR.
- Establishes treatment plans, administers, furnishes, or recommends medications.
- Reviews policies, procedures, and methods used in CBWF programs for effectiveness and consistency with service goals and standards; develops new strategies, services and programs based on community needs; develops goals and objectives to accomplish program goals; identifies potential problems and generates innovative and creative solutions.
- Develops, recommends and implements new or revised policies, standards and procedures; monitors policies and procedures for compliance and quality standards.
- Participates as a member of the CBWF FQHC Operations Team in the review, development and implementation of policies and procedures for carrying out the Department's goals and objectives.
- Will work closely with Director of Clinical Services to assure that programs operate on the basis of sound administrative, fiscal and quality management principles within available financial resources.
- Identifies Division-wide administrative, operational and service delivery problems; plans, develops, recommends, implements, and evaluate solutions.
- Participates as a member of the QI committee.
- Review medical records to assure clinical competency.
- Performs related duties as assigned.
- Assists in the recruitments, training, and retention of Clinicians; carries out disciplinary actions when necessary or as directed by Director of Clinical Services.

Additional Expectations:

- Provider is willing to be trained in the treatment and management of HIV/AIDS through the various professional resources available to CBWF.
- Provider will work on Mobile Clinic 2 days a week at minimum providing care in the surrounding rural areas.
- Provider will agree to provide necessary Supervision of Mid-Level staff as directed and defined by the Texas Board of Medical Examiners.
- Provider will work with other Clinicians to meet or exceed the number of New Patient Encounters and Established Patient Encounters defined in FQHC Notice of Award.
- Provider is expected to obtain Hospital Privileges to at least one local Hospital System

Qualifications/Experience:

- Candidate must be a Doctor of Medicine (M.D.) or Doctor of Osteopathy (D.O) licensed to practice in Texas with no pending or previous disciplinary action from any state licensing entity.
- Preferred experience in HIV treatment.
- Preferred experience in working in a FQHC or similar health center.

Time/Physical Requirements

- Monday-Friday, 8:30am-5:30pm/40 hours per week.
- Some evening and weekend activities may require flexing schedule
- Tasks occur in both medical office and clinic setting
- Able to lift 25lbs and perform normal duties associated in a clinic and office setting.

Compensation/Benefits

- Salary negotiable, based on experience
- 160 hours of PTO
- 13 paid holidays
- Health/Dental Insurance
- 401k
- Relocation reimbursement
- Potential eligibility for federal loan forgiveness through Bureau of Primary Health Care

Interested parties, please forward CV to meredith@cbwellness.org